

Basic Skills Checklist

- _____ 1. The student can demonstrate launching an internet browsing program on the computer.
- _____ 2. The student can locate the QualityInfo website on the Internet.
- _____ 3. The student finds occupations of interest in the Occupational Information Center.
- _____ 4. The student can produce a printer-friendly occupational report from the Occupational Information Center.
- _____ 5. The student identifies personal criteria for career choice, including: educational level, income requirements, and projected occupational growth.
- _____ 6. The student has obtained a list of occupations matching their personal criteria from the Occupation Explorer.
- _____ 7. The student identifies a career goal (occupational choice).
- _____ 8. The student effectively researches their career goal in the areas of required skills, required education or training, and related programs of study.
- _____ 9. The student completes a plan for the future based on the career goals they identified.
- _____ 10. The student identifies necessary steps or takes steps to implement the plan.